



Rotary Youth Leadership Awards

Documentation Check List

Important:

All documents are required and must be fully completed in order for us to be able to consider your application.

Before submitting your documentation, please complete the checklist below to ensure your documentation is complete.

- ☐ **1. Communication, Photo and Video Release Form**
 - All fields complete including Student and Parent/Guardian signatures
- ☐ **2. Freedoms Foundation at Valley Forge 2019 Student Medical Information Form**
 - Ensure all fields are completed
 - Most common reason form is rejected: Incomplete fields on page 4
 - Forms from *previous* years cannot be accepted
- ☐ **3. Health Insurance Card**
 - Require a copy of the front AND back of the Student's Health Insurance Card
- ☐ **4. RYLA Cancellation Fee Acknowledgement**
- ☐ **5. Participant Code of Conduct**
 - 2 pages
 - All fields must be complete

Please Note:

All documents and data fields are required.

If any forms are missing, or fields are blank, we will have to reject the submission and a new document package will be required. Unfortunately, we cannot be flexible on this requirement.

Forward **complete** document package to:

RYLA
c/o Brian Casey
505 Georgetown Road
Wallingford PA 19086-6921

We strongly suggest that you keep a photocopy of all documents submitted.